

TONBRIDGE & MALLING BOROUGH COUNCIL

LEISURE and ARTS ADVISORY BOARD

17 July 2007

Report of the Chief Leisure Officer

Part 1- Public

Matters for Information

1 CAPITAL PLAN PROGRESS REPORT

Summary

This report advises Members of progress with schemes contained in the Leisure Services section of the Capital Plan.

1.1 Introduction

1.1.1 There are a number of Leisure schemes included in the Council's Capital Plan, and it is important that progress is kept under regular review. An update is attached at **[Annex 1]**.

1.2 Tonbridge Farm Sportsground (TFS)

1.2.1 At the January 2007 meeting of the former Leisure Facilities, Culture & Youth Advisory Board the proposed improvements for TFS were considered and approved. The improvements focus on facilities for young people and the creation of a safer environment.

1.2.2 Unfortunately, there has been an unavoidable delay in progressing the works, whilst the funding from the sale of the Welland Road play area to a developer was secured. I am pleased to advise Members that the funding has been received and progress can now be made. A meeting has taken place on site with the local Members to discuss the implementation of the scheme, which will be progressed on a phased basis.

1.3 Tonbridge Cemetery Memorial Safety

1.3.1 Since my update report to the last meeting of this Board, good progress has been made in arranging the memorial safety inspections at Tonbridge Cemetery. All of the records have been computerised and a specialist memorial safety contractor has been appointed.

1.3.2 An open day, when the public and Members can view the nature of the inspections, has been arranged for Saturday 4 August 2007, and all grave / memorial owners registered in the last 25 years have been written to, explaining

the process and the action to be taken. Subject to final confirmation from the Diocese of Rochester, and the selected contractor, it is planned that the inspections will commence in early September 2007.

1.4 Legal Implications

1.4.1 None

1.5 Financial and Value for Money Considerations

1.5.1 A number of the schemes within the Capital Plan represent significant levels of investment. The Council's Financial Procedure and Contract Procedure Rules are adhered to in all cases, and projects are delivered and monitored in close liaison with the Director of Finance and the Central Services Director.

1.6 Risk Assessment

1.6.1 The delivery of projects within the Capital Plan is identified within relevant operational risk registers. A number of existing controls are in place to help deliver projects in accordance with the design brief, on timescale and within budget. These controls include the preparation of design briefs, use of consultant teams where applicable, compliance with Contract & Financial Procedure Rules, an officer study team approach, and regular reports to Management Team and Members.

Background papers:

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Nil

Robert Styles
Chief Leisure Officer